



**Catholic
Education Services**
Diocese of Cairns
Learning with Faith and Vision

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Dear Staff, Parents, Caregivers and Students of Our Lady of the Sacred Heart School, Thursday Island and Hammond Island

Our schools are currently working with and implementing our School Effectiveness Framework which has at its core developing an effective teaching team to support our strategic focus of quality learning and wellbeing for all students.

As part of this process and our ongoing commitment to ensuring the very best possible education for each individual child attending our schools, Catholic Education Services is working with our Principals and staff to develop reflective practices that contribute to their professionalism as an Expert Teaching Team.

This process involves our staff, Principals and teachers, voluntarily participating in mentoring and profiling activities.

During Term 1, 2017 you will see evidence of this process as the Principal, Mrs Sharon County will have the presence of a mentor with her as she goes about her daily tasks for a short time.

It is important to note that the role of the mentor is not one of fact finding or supervising staff but is a professional learning activity for the relevant staff member. It is not the role of the mentor therefore, to meet with school community members to resolve issues or act as a replacement for the Principal. They provide personal reflection, advice and counsel to the person that they are working with to grow and develop in their profession. To this end the mentor may be present at meetings, with your permission, but will not participate or comment during any such meeting.

I thank you for your ongoing support of the Our Lady of Sacred Heart community and look forward to the exciting possibilities ahead.

Yours sincerely

Bill Dixon
Executive Director

